

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700 Fax (860)757-7745

MEMORANDUM

TO: CRRA Board of Directors

FROM: Moira Benacquista, HR Specialist/Board Administrator

DATE: Jan. 16, 2013

RE: Notice of Special Board Meeting

There will be a special meeting of the Connecticut Resources Recovery Authority Board of Directors on Thursday Jan. 17, 2013, at 11:00 a.m. The meeting will be held in the Board Room at 211 Murphy Rd., Hartford, CT 06114.

The purpose of this meeting will be:

1. <u>Executive Session</u> to discuss pending claims and litigation, trade secrets, personnel matters, pending RFP's, and feasibility estimates and evaluations, and to consult with legal counsel.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.